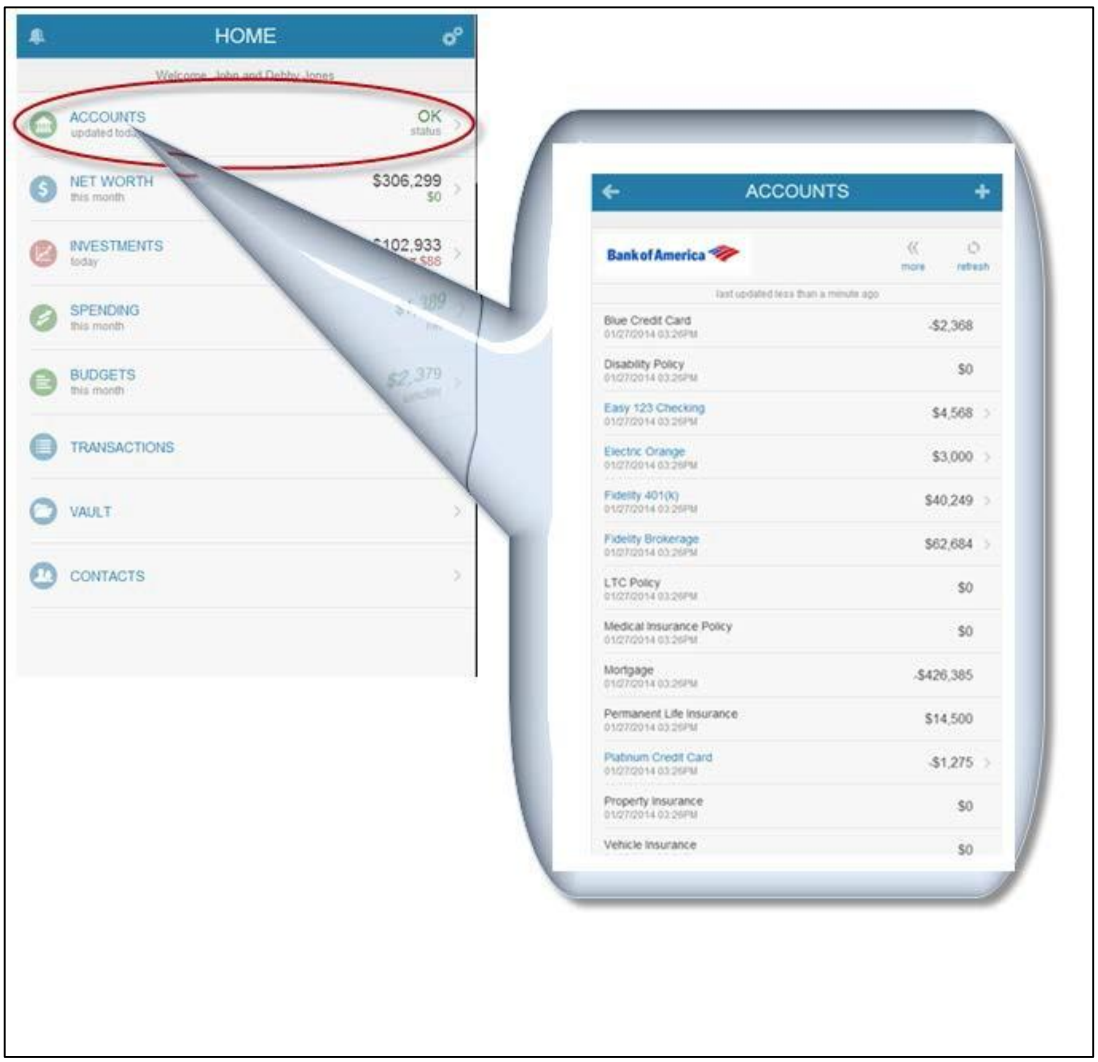
This training guide will demonstrate the functionality of the Mobile Client Site. The Mobile Client Site is a consolidated view of the financial information in your personal financial website.

This guide will give a brief overview the following features: **Contacts**, **Accounts**, **Cash Flow**, **Budgeting**, **Transactions**, **Investments** and the **Vault**.

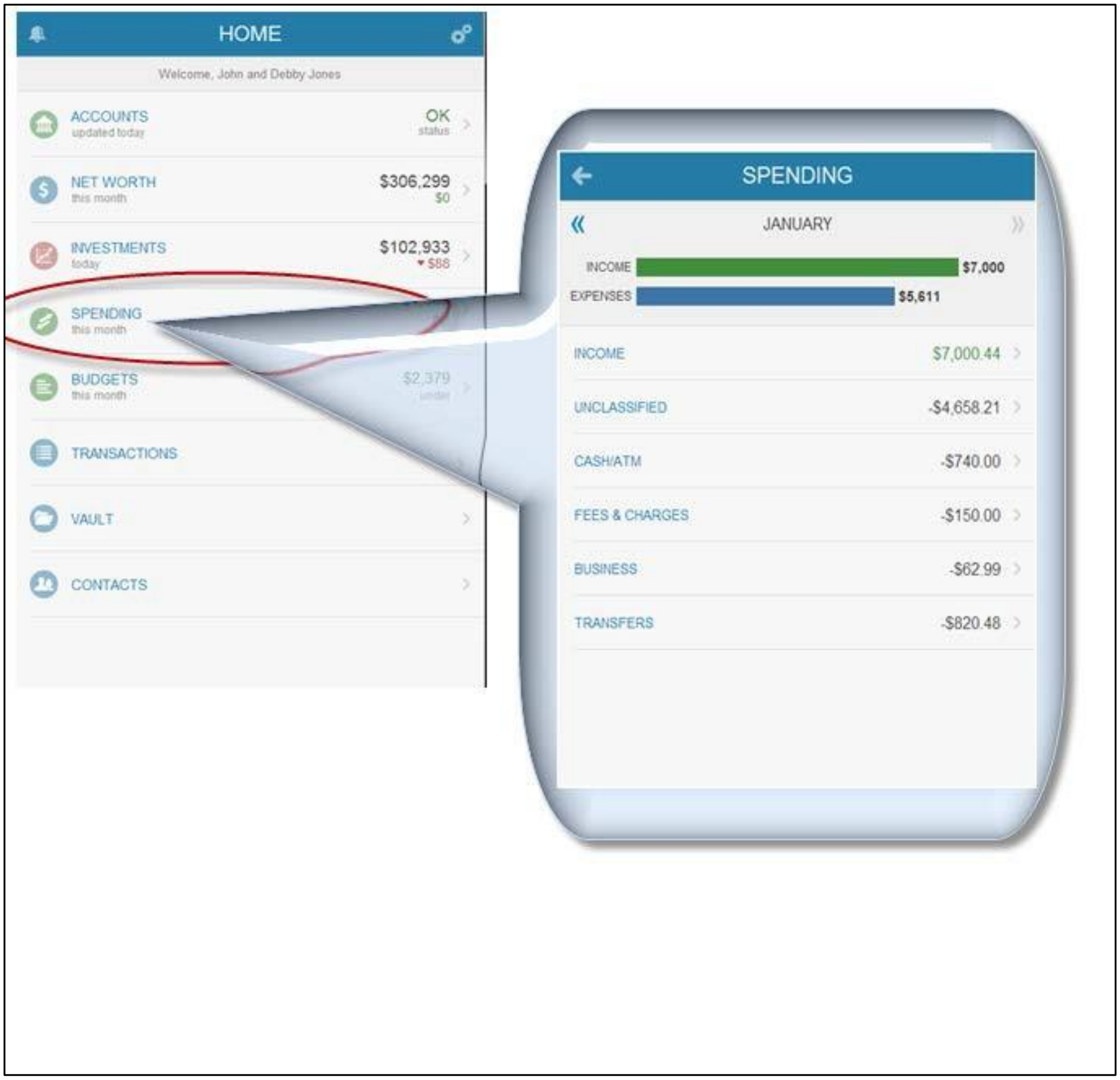
1. From your smart phone, click the mobile app and log in.

Please note: If you do not have the mobile app saved in your phone, please refer to the "Client Site- Branding Client Site to Mobile Phone" user guide.

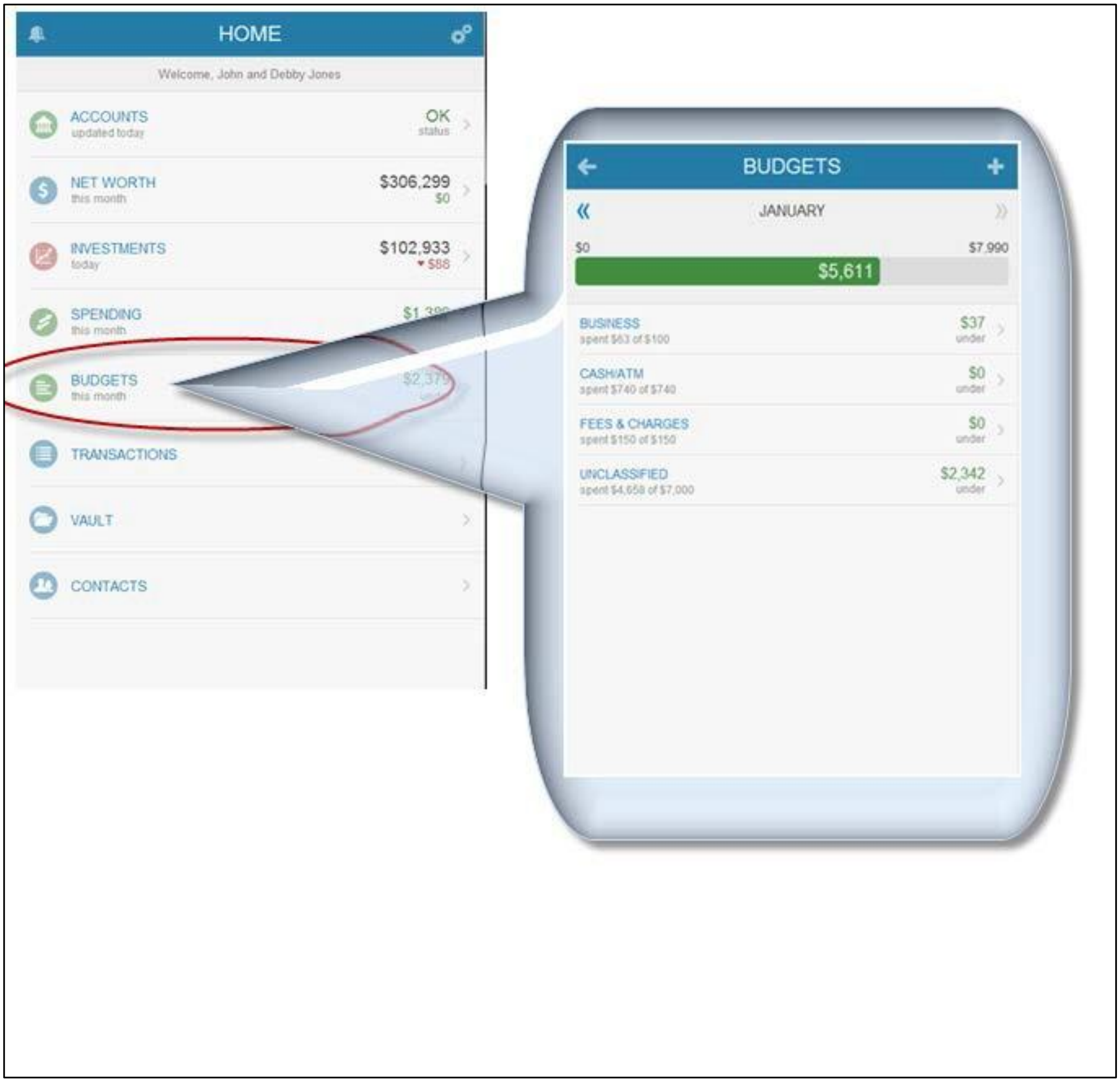
2. Tap **Accounts** to view your latest account data.



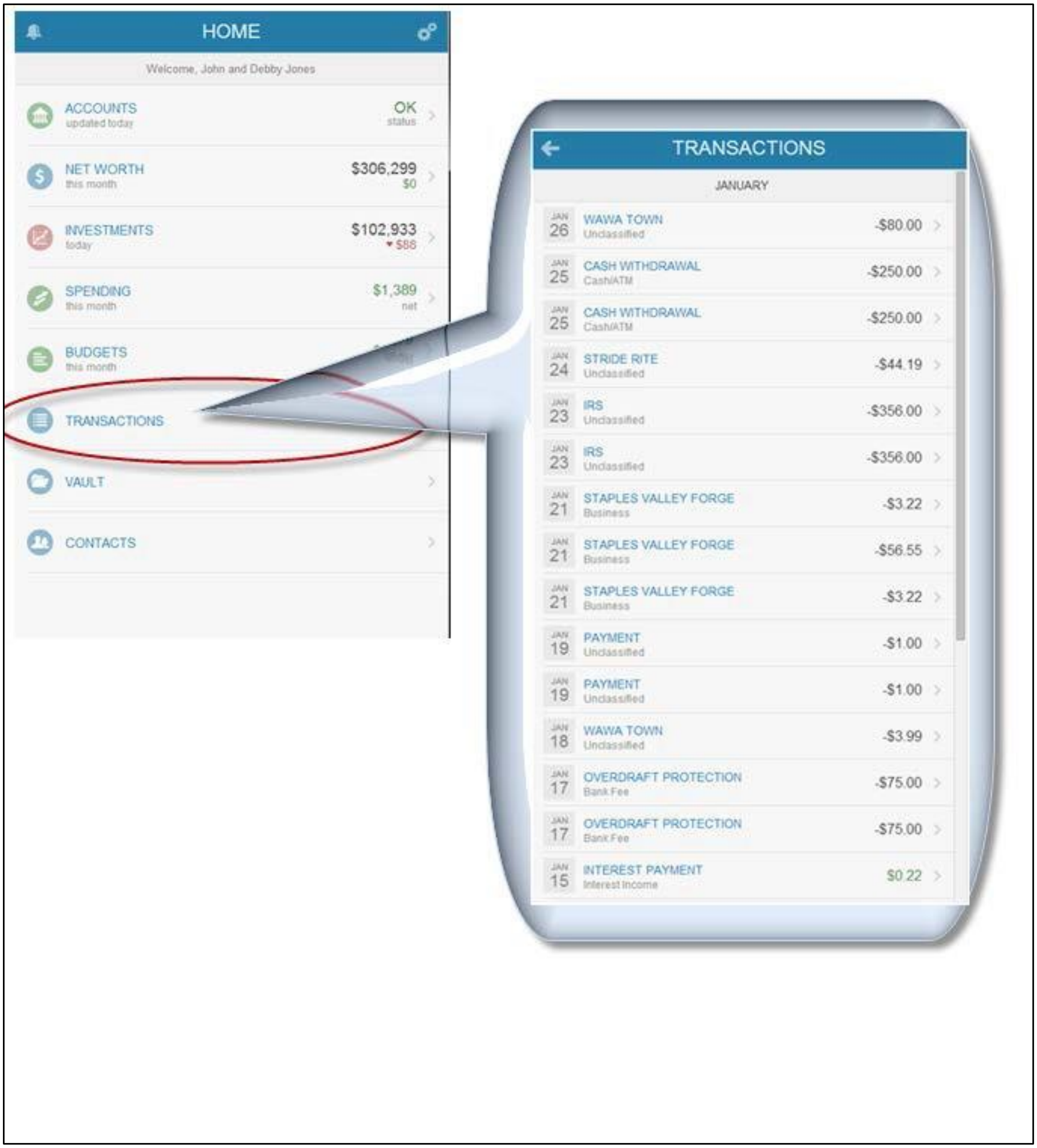
3. Tap **Spending** to view recent spending data by category. This data is imported from connected accounts.



4. Tap the **Budgets** tab to see a snapshot of your budget.

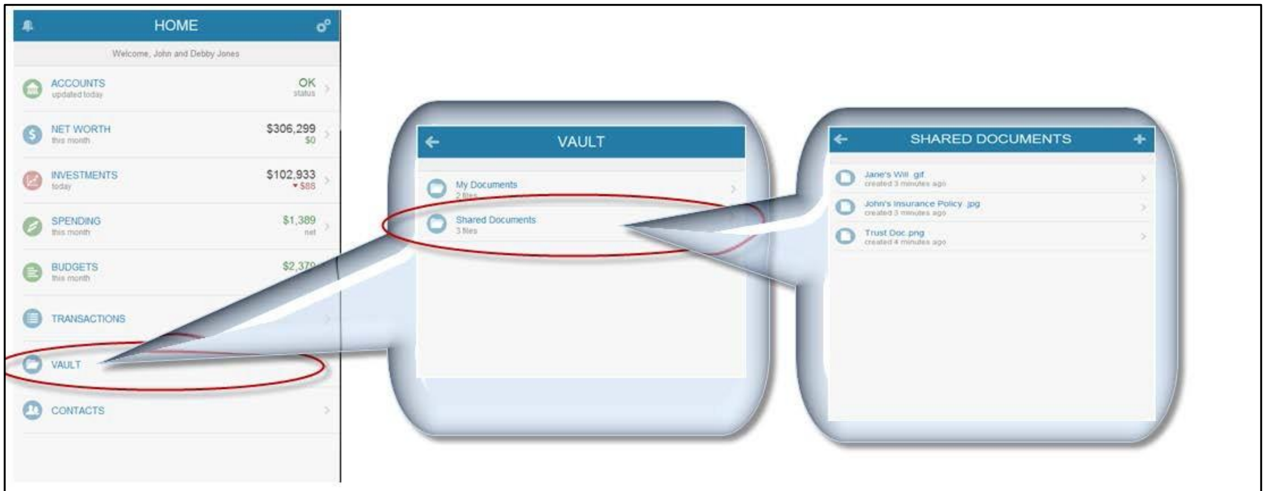


5. Tap **Transactions** to view your recent transaction details from your connected accounts.



6. Tap **Investments** to view up-to-date market information for any connected investment.
7. Tap an account name to see a holdings break down of that account.

8. Tap **Vault** to view personal documents in electronic format.
    a. Tap **Shared Documents** to upload documents and allow your advisor to view the contents.
    b. Tap **My Documents** to upload documents into a private folder where only you can view the contents.



Please note:
For more information on uploading into the mobile vault, refer to the
"Client Site- Client Facing How to Upload to the Vault from a Mobile Device" user guide.